



ELTE | PPK

Registration for the semester in the Neptun system

International Office, Rector's Cabinet

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2025

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Registration for the semester in the Neptun system– Step 1

- **Log in** to the Neptun and go to **Administration > Enrollment/Registration**.

The screenshot shows the Neptun system interface in a Mozilla Firefox browser. The browser title is "Neptun.Net ELTE_HW1 - Mozilla Firefox" and the address bar shows "https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=1401". The page header includes "Training" on the left and "Logout (19:41)" on the right. The main banner features the NEPTUN logo with the tagline "Egységes Tanulmányi Rendszer" and a blue button labeled "Education Admin." with the text "Neptun Meet Street" below it. A navigation bar contains tabs for "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Administration" tab is selected and highlighted with a red circle. A dropdown menu is open under "Administration", listing several options: "Enrollment/Registration", "Dormitory application", "Select specialization", "Final exams", "Recategorization request", "Applications", "Application estimation", "Student Card request", and "Questionnaires". The "Enrollment/Registration" option is highlighted with a blue bar and a red circle. The main content area shows "Enrollment/Registration" with a "Filters" section and an "Add to favourites" button. A "Messages" sidebar on the left lists "Inbox", "Sent messages", "Settings", and "Directory". The system tray at the bottom shows the time as 15:18.



Registration for the semester in the Neptun system– Step 2

- You should see all of the semesters for your current programme (training) up until now.
- Under **Training** you will see your programme, under *Admission year* the semester when you were accepted to the programme, under **Term** all of your semesters in the programme, under **Status** your student status for each semester.
- If under *Status* your current semester is listed as **New**, then you have to register for the semester. **Click on the + sign.**

Personal data | Studies | Subjects | Exams | Finances | Information | Administration

Messages

- Inbox
- Sent messages
- Settings
- Directory

Favourite functions

Calendar

July 2014

Training	Admission year	Term	Status	Term status
Pszichológiai tudományok	2013/14/1	2013/14/1	Accepted	Active
Pszichológiai tudományok	2013/14/1	2013/14/2	Accepted	Active
Pszichológiai tudományok	2013/14/1	2014/15/1	New	+

Number of results: 3 / 3 (16 ms)

Options



Registration for the semester in the Neptun system– Step 3

- Click on Register

The screenshot shows the Neptun system interface in a Mozilla Firefox browser. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=1401>. The page title is "Neptun.Net ELTE_HW1 - Mozilla Firefox".

The interface features a navigation menu with the following items: Personal data, Studies, Subjects, Exams, Finances, Information, and Administration. The "Enrollment/Registration" section is active, showing a "Filters" dropdown set to "Only active: No" and a "List" button. Below this, there is an "Actions" bar with "Add to favourites".

The main content area displays "Registration applications:" with a table of data. The table has columns for "Training", "Admission year", and "Term". The "Register" button is circled in red, indicating the next step in the process.

Training	Admission year	Term	
Pszichológiai tudományok	2013/14/1	2013/1	+
Pszichológiai tudományok	2013/14/1	2013/1	+
Pszichológiai tudományok	2013/14/1	2014/15/1	New +

Number of results: 1-3/3 (16 ms)



Registration for the semester in the Neptun system– Step 4

- Here, you can choose whether you would like to have an active or a passive status.
- If you would like to study this semester, **choose Active**, and if you would like to postpone your studies, choose Passive. Then **click Save**.

The screenshot shows the Neptun system interface in a Mozilla Firefox browser. The main page is titled "Enrollment/Registration" and has a navigation menu with "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". A dialog box titled "Enrollment/Registration" is open, showing the "Statement on term status" section. The text in the dialog box reads: "On the current training (Pszichológiai tudományok) my status in the (2014/15/1) term will be:". Below this text are two radio buttons: "Active" (which is selected and circled in red) and "Passive". At the bottom of the dialog box, there are two buttons: "Save" (circled in red) and "Back". The background page shows a sidebar with "Messages" (Inbox, Sent messages, Settings, Directory) and "Favourite functions". A calendar for July 2014 is visible at the bottom left. The browser's address bar shows the URL "https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=1401".



Registration for the semester in the Neptun system– Step 5

- Neptun will ask you to confirm your personal data.
- In case anything has changed, then **click on Back**, go to **Personal Data** in the Neptun and **change the relevant information**.
- If everything is fine, then **click on Hand in application**.

Neptun.Net ELTE_HW1 - Mozilla Firefox

https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=1401

Regisztráció

A regisztráció során Ön egyoldalú nyilatkozatot tesz a szándékáról. Arról, hogy valóban folytathatja-e a tanulmányait, a [Hallgatói Követelményrendszer \(HKR\)](#) szabályai szerint az illetékes tanulmányi osztály (TO) dönt. A regisztráció nem helyettesíti a méltányossági kérelmet. Az Ön tanulmányainak vizsgálatát a TO a vizsgaidőszak után végzi el. Amennyiben a HKR értelmében Ön nem folytathatja a tanulmányait, a nyilatkozatától és esetleges tárgyfelveleleitől függetlenül a TO a félévét érvényteleníteni, a tárgyfelveleiteit pedig törölni fogja.

A regisztrációval megerősíti a Neptunban rögzített személyes és tanulmányi adatainak helyességét. Amennyiben személyes adata hibás, azt személyesen a TO-n, vagy a Q-térben [Adategyeztetés](#) típusú elektronikus ügyintézés keretében javíthatja. Ha tanulmányi adata hibás, forduljon az illetékes TO-hoz! A regisztrációt csak az adatok javítása után végezze el!

Nyilatkozat

Személyes adatok

Neptun kód: [redacted]
Név: [redacted]
Születési név: [redacted]
Születési dátum: [redacted]
Születési hely: [redacted]
Edesanyja születési neve: [redacted]
Állampolgárság: [redacted]
Oktatási azonosító: [redacted]
Személyi igazolvány szám: [redacted]
Útleveleszám: [redacted] (külföldi hallgatók esetén)
Tartózkodási engedély: [redacted] (külföldi hallgatók esetén)
Adóazonosító jel: [redacted]
TAJ szám: [redacted]
Bankszámlaszám: [redacted]

Hand in application Suspend filling in Assign document Back

https://qter.elte.hu/Statikus.aspx/Dokumentumok-Szabalyzatok

15:20



Registration for the semester in the Neptun system– Step 6

- A green tick will show that **your registration has been successful**. Click on **Back** to continue.

The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=1401>. A success message box is displayed in the center, containing a green checkmark and the text: "The ELTE-REG/90406 application has been submitted." Below the message box, a "Back" button is visible and highlighted with a red circle. The background shows the Neptun system interface with a sidebar menu and a table of registration applications.

Training	Admission year	Term	Status	Term status
Pszichológiai tudományok	2013/14/1	2013/14/1	Accepted	Active
Pszichológiai tudományok	2013/14/1	2013/14/2	Accepted	Active
Pszichológiai tudományok	2013/14/1	2013/14/1	Accepted	Active



Registration for the semester in the Neptun system– Step 7

- If you now go to **Administration > Enrollment/Registration** in the Neptun, you should see your **Status** for the current semester as **Accepted**, and your **Term Status** as **Active**. This means that you have registered for the semester.

Neptun.Net ELTE_HW1 - Mozilla Firefox

https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=1401

Enrollment/Registration

Filters Only active: No List

Actions: Add to favourites

Registration applications:

Training	Admission year	Term	Status	Term status▲
Pszichológiai tudományok	2013/14/1	2013/14/1	Accepted	Active
Pszichológiai tudományok	2013/14/1	2013/14/2	Accepted	Active
Pszichológiai tudományok	2013/14/1	2014/15/1	Accepted	Active

Number of results: 1-3/3 (16 ms)

Calendar: July 2014

15:21



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Contact us

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