



# Preliminary guide for international students at Eötvös Loránd University (ELTE), Budapest, Hungary

#### Dear Student,

Please read the following information carefully to check what you must arrange right after arriving at ELTE. We know it's a bit long, but it is very important that you don't miss anything you need to arrange to have a smooth beginning.

We would like you to give us <u>feedback on your arrival</u> as in No. 2 below.



## TO-DO'S RIGHT AFTER YOU ARRIVE AT ELTE (AUG-SEPT 2025):

- ✓ Meet your mentor (optional)
- ✓ Enrolment (don't forget to bring the necessary original, physical documents!)
- ✓ Register for your courses in the Neptun system
- ✓ Get your residence permit card
- ✓ Request a student ID
- ✓ Purchase your health insurance: UNION (optional)
- ✓ Attend the Welcome Week's programmes
- ✓ Read more information: University life

## AFTER YOUR ARRIVAL (end of August/beginning of September)

#### 1. Meet your mentor (optional)

If you have requested a mentor, keep in touch with them and let them know about your arrival. You can arrange to meet as soon as you've arrived. They can help you with any arrangements if necessary.

More information: <a href="https://www.elte.hu/en/mentor/esn">https://www.elte.hu/en/mentor/esn</a>

#### 2. Enrolment

Time and location for enrolment and registration:

27, 28, 29, 30 August and 1, 2 September, no. 23-27, Kazinczy street, Budapest

Remember to check the necessary documents to bring along for enrolment on our website, here.

If you cannot enrol at the given time but arrive later **due to visa issues**, please inform our <u>Registrar's Office</u>, so that they can prepare for your late enrolment. Activating your semester in Neptun is still a must even in this case until Sept 7!





Please give us **informal feedback** on this questionnaire by Friday morning (29 August) about your **expected arrival** so that we can plan further enrolment and the events of the faculty welcome accordingly.

## 3. Get to know Neptun, the Electronic Study System of the University

After you get your Neptun code from your faculty, you can

- Generate a password at: https://qter.elte.hu/UjJelszo.aspx
- Log into the Neptun study system with your Neptun code and password and get familiar with the program (use our Neptun tutorial to help you)
- Activate your semester until 7 September the latest
- Sign up for your courses for the autumn semester 2025/2026 (the Neptun tutorial can help you) Remember your Neptun code and password as this will be your University ID for the coming years.

More information: <a href="https://www.elte.hu/en/neptun">https://www.elte.hu/en/neptun</a>

# 4. Get your residence permit card (for non-EEA students)

If you travel to Hungary with a D-visa and/or applied for a residence permit outside of Hungary, at a Hungarian consulate or embassy, your residence permit is prepared by the immigration office and when ready it will be sent to the university. All concerned students will be informed in due time and in detail about when and how to collect it.

If you come from a visa-waiver country and travelled to Hungary with your passport, you need to apply for a residence permit for the purpose of studies after your arrival. You can apply online, on the Enter Hungary website: <a href="https://enterhungary.gov.hu/eh/?en">https://enterhungary.gov.hu/eh/?en</a>. After you submit all the necessary documents on the website, you have 15 days to visit the office of the National Directorate-General for Aliens Policing personally. The processing of your case begins when you appear in person in the office.

We highly recommend contacting our visa coordinator at <a href="mailto:visa@elte.hu">visa@elte.hu</a> if you have any questions. More information: <a href="mailto:https://www.elte.hu/en/visa-procedure">https://www.elte.hu/en/visa-procedure</a>

Note: If you are a citizen of an EEA member country, you may travel to Hungary without a long-term study visa and don't need a residence permit card, but you need to obtain a registration card for the duration of your studies in Hungary.

More information: <a href="https://www.elte.hu/en/visa-procedure">https://www.elte.hu/en/visa-procedure</a>

# 5. Request a student ID / Student card

After your arrival and enrolment at the faculty, you must obtain a Student Certificate (Student ID/card) at ELTE.





- First you need a NEK ID which you can arrange at a "Kormányablak" (integrated government customer service) in Budapest (your mentor can help you with this). After having your photo taken, you will be registered and given a NEK ID.
- Then you have to upload this NEK ID number into the Neptun system (Administration/Student Card Request).
- Finally, you will proceed at the **Quaestura Office** to finalise the procedure and request a Student

You will receive a temporary paper student ID, and later, you will get the regular plastic student card by mail. Please note that you can only request the temporary paper student ID starting from the beginning of the study period, from 8 September 2025.

Please keep your passport and other personal documents with you when arranging your student ID.

More information: <a href="https://www.elte.hu/en/student-card">https://www.elte.hu/en/student-card</a>

**6. Purchase your health insurance:** Union Health Insurance (optional - special insurance for international students)

Especially if you are a non-EEA citizen and don't have a European Health Insurance Card, we highly recommend purchasing private health insurance. You can choose any kind that suits your needs but we recommend a contracted partner of ELTE: Union. Please keep your passport and other personal documents with you when arranging health insurance.

You can purchase it at the Quaestura Office: <a href="https://qter.elte.hu/default.aspx">https://qter.elte.hu/default.aspx</a>

More information: <a href="https://www.elte.hu/en/health-insurance">https://www.elte.hu/en/health-insurance</a>

## 7. Attend the Faculty Welcome Week

We organise the Welcome Week for all international students arriving in September 2025. We strongly advise you to attend the events where you can meet fellow international students and hear about the university and practical matters. **Time: 2-5 September, 2025.** 

- The programme of the Faculty (PPK) Welcome Week is attached to this email.
- More information on other, university-organised orientation events is available: <a href="https://www.elte.hu/en/orientation">https://www.elte.hu/en/orientation</a>

# 8. Read more about our university life

When you are here at the university, you can start exploring university life at ELTE. As a start, check out the information on the university website: <a href="https://www.elte.hu/en/university-life">https://www.elte.hu/en/university-life</a>.





Please keep your passport and other personal documents with you when making all the necessary arrangements including enrolment, residence permit, health insurance, student ID, etc.

We look forward to meeting you at ELTE, Budapest.