



PPK/619/1/2026 (T-19)

**Dean's Circular No. 3/2026. (II. 5)****on grant opportunities related to open access international publications for ELTE PPK  
lecturers, researchers and doctoral students**

In this circular, the Faculty of Education and Psychology of ELTE (henceforth: the Faculty) regulates the conditions of faculty support available for the publication of open access international publications.

**1. Eligibility for support**

The following are eligible to apply for support:

- a) lecturers and researchers employed by the Faculty as public servants, and
- b) students of the Faculty's doctoral programmes,

who are unable to use other sources of funding (in particular their own, institutional or other grant funding) to publish their open access international publications.

**2. Purpose(s) of the support:**

- a) promoting the scientific activities of eligible persons,
- b) supporting the publication activities of as many faculty members and doctoral students as possible,
- c) strengthening the scientific prestige of the Faculty.

**3. General professional recommendations**

(1) Publication in diamond open access journals is strongly recommended. Information about these journals is available at <https://doaj.org/>.

(2) In the absence of this, we recommend taking advantage of ELTE's "Read and Publish" opportunities. Before submitting your manuscript, you need to check whether there is an available journal matching the chosen subject field and whether there is still available open access quota. The contracts can be found on the following webpage: <https://edit.elte.hu/xmlui/handle/10831/116630>

(3) Support may only be requested if there is no suitable journal among the abovementioned R&P options or if the OA quota for the journal in question has been depleted. The procedures of all contracted publishers about how authors can use the OA publication option can be found

on the EISZ website: <https://eisz.mtak.hu/index.php/en/open-access-english/open-access-agreements.html>

#### **4. Guidelines for awarding support**

##### **4.1. Journal quality criteria**

(1) The Faculty primarily supports publication in Q1 ranked journals. Information on journal rankings can be found in the Scimago database: <https://www.scimagojr.com/>

(2) Awarding support for publication in Q2 ranked journals is only possible in special, exceptionally justified cases. Such justified cases include, in particular, if

a) there is no relevant Q1 alternative in the given subject field,

b) the manuscript was commissioned, or

c) several Q1 journals have already rejected the manuscript.

(3) If the applicant definitively wishes to submit a manuscript to a Q2 ranked journal, they must consult with the Dean's Office ([palyazat@ppk.elte.hu](mailto:palyazat@ppk.elte.hu)) regarding the possibility of faculty support before submitting the manuscript. In the absence of prior consultation, the Faculty cannot provide support.

##### **4.2. Requesting a discount on the Article Processing Charge (APC)**

(1) In order to receive faculty support, applicants must request a full or partial waiver (fee waiver or discount) of the APC from the publisher or journal before submitting their application for the faculty support.

(2) The applicant must provide information in the application as to whether they have requested a discount and what response they have received. The rejection of the discount request is not a disqualifying factor in itself.

(3) If the publisher refuses to grant the discount specifically because the author requested it late or in a manner that does not comply with the requirements, the Faculty cannot guarantee that it will cover the APC costs.

(4) To support the application for the discount, the Faculty provides a statement signed by the Dean confirming the amount up to which it is able to support the given article. The statement is available on the Faculty's website: [https://ppk.elte.hu/en/open\\_access](https://ppk.elte.hu/en/open_access)

(5) In the case of external collaboration (outside of the Faculty), the applicant is required to consult in advance with their co-authors about the possibility of assuming or sharing the APC costs. During the application, senior co-authors must declare if they are unable to contribute to the costs.

##### **4.3. Maximum amount of support**

In the case of hybrid journals, the Faculty provides a maximum support of HUF 1,000,000. Given that articles can be published in hybrid journals without paying, the Faculty recommends the use of preprint repositories (e.g. institutional repositories) in the absence of open access.

## 5. Grounds for exclusion

- (1) The Faculty does not provide support for the APC costs of journals published by MDPI.
- (2) The Faculty cannot support publication in predatory journals. Information on predatory journals is provided in the following list published by MTMT: [https://mtmt.hu/norwegian\\_list/](https://mtmt.hu/norwegian_list/)
- (3) Applications from doctoral students who have already completed the first phase of their doctoral training are not eligible for support. Detailed rules are available on the websites of the Doctoral School of Education and the Doctoral School of Psychology: Doctoral School of Education: <https://ppk.elte.hu/en/eduscience/guide>, Doctoral School of Psychology: <https://ppk.elte.hu/en/psychologyphd/guide>.

## 6. Submission of the application

- (1) The grant application must be submitted via the online platform provided by the Faculty (Qualtrics): [https://elteppk.eu.qualtrics.com/jfe/form/SV\\_0vseGmcQIHUTkto](https://elteppk.eu.qualtrics.com/jfe/form/SV_0vseGmcQIHUTkto)
- (2) The application must particularly include:
  - a) the applicant's personal and faculty data,
  - b) basic data of the planned publication (title, name of the journal, publisher, Q ranking),
  - c) the amount of the APC and the requested amount of support,
  - d) a brief summary of the APC discount request and the publisher's response,
  - e) in the case of publications with multiple authors, a statement of consent by the co-authors.

## 7. Decision-making

- (1) The decision about awarding the grant shall be made by the Faculty's Vice-Dean for Research, taking into account the available financial resources and the criteria set out in this circular.
- (2) Applicants will receive an electronic notification of the decision.

## 8. Final provisions

- (1) This Dean's Circular shall enter into force on the day following its publication.
- (2) As soon as the present circular enters into force, Dean's Circular No. 2/2024. (X. 22.) shall cease to be effective.

Budapest, February 6, 2026

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