

**PRIVACY NOTICE
ON THE USE OF VIDEO SURVEILLANCE**

Pursuant to Article 13 of GDPR¹ and Section 28 Subsection (2) of Hungary's Act CXXXIII of 2005 on Security Services and the Activities of Private Investigators, (hereinafter referred to as Szvtv.), you are hereby notified that a video surveillance (CCTV) system is in operation in our building.

What data will be processed?	The video (picture only) recording of you, the data subject (visitor, student, employee), and your activities.
What is the purpose of processing your data?	The protection of persons and property, the prevention and detection of rights violations, catching perpetrators in the act, as well as providing evidence of any rights violations that may have occurred.
What is the legal basis for processing your data?	The following legitimate interests [Article 6 (1) of GDPR] of the University and its visitors: protection of persons and property, the prevention and detection of rights violations, catching perpetrators in the act, as well as providing evidence of any rights violations that may have occurred. In connection with the protection of persons and property, see Hungary's Act CCIV of 2011 on National Higher Education, ² as well as Act CXCVI of 2011 on National Property.
How long will your data be processed?	a) on private property open to the public: 30 days from recording, or until the closure of legal proceedings, should a rights violation occur; b) on private property closed to the public (e.g. warehouses): 1 year from recording, or until the closure of legal proceedings, should a rights violation occur.
Data controller	ELTE Chancery, Chief Directory of Facility Management and IT, 1056 Budapest, Szerb u. 21-23., represented by: Tamás Nováki chief director; contact person: Dr Áron Fábián, 1075 Budapest, Kazinczy u. 23–27., +36 1 461-6500/3844; e-mail: jogi.referens@ppk.elte.hu
Data processor	Profil-Véd Kft., 1105 Budapest, Halom u. 36. I./6., represented by: Dr Péter Amtman executive officer; contact person: László Tugyi, 1105 Budapest, Halom u. 36. I./6., +36 20 334 3888, profilved3@gmail.com
Operator	ELTE Chancery, Chief Directory of Facility Management and IT, 1056 Budapest, Szerb u. 21-23., +36 1 411-6500/3848, kemény.peter@kancellaria.elte.hu

Camera locations and angles of view:

Location	Surveilled area	Reason for surveillance
5 th Floor	furnace room entrance area	monitors the movements in the furnace room entrance area
5 th Floor	roof garden south exit, indoors	monitors the movements in the area inside of the roof garden's south exit
5 th Floor	roof garden	monitors the movements in the roof garden
5 th Floor	roof garden	monitors the movements in the roof garden
5 th Floor	roof garden north exit, outdoors	monitors the movements in the roof garden
4 th Floor	south stairwell and the area in front of the door	monitors the movements in the south stairwell and at the door
4 th Floor	garden side corridor	monitors the movements in the 4 th Floor garden side corridor
4 th Floor	garden side corridor	monitors the movements in the 4 th Floor garden side corridor

¹ General Data Protection Regulation, Regulation (EU) 2016/679 of the European Parliament and of the Council

² Section 86 Subsection (2) The higher education institution shall be responsible for the appropriate and economical use, as well as the protection of intellectual and other property made available to it.

4 th Floor	north stairwell and the area in front of the door	monitors the movements in the north stairwell and at the door
4 th Floor	street side corridor	monitors the movements in the 4 th Floor street side corridor
4 th Floor	street side corridor	monitors the movements in the 4 th Floor street side corridor
3 rd Floor	south stairwell and the area in front of the door	monitors the movements in the south stairwell and at the door
3 rd Floor	garden side corridor	monitors the movements in the 3 rd Floor garden side corridor
3 rd Floor	garden side corridor	monitors the movements in the 3 rd Floor garden side corridor
3 rd Floor	north stairwell and the area in front of the door	monitors the movements in the north stairwell and at the door
3 rd Floor	street side corridor	monitors the movements in the 3 rd Floor street side corridor
3 rd Floor	K313 computer room	monitors the K313 computer room
2 nd Floor	south stairwell and the area in front of the door	monitors the movements in the south stairwell and at the door
2 nd Floor	garden side corridor	monitors the movements in the 3 rd Floor garden side corridor
2 nd Floor	garden side corridor	monitors the movements in the 3 rd Floor garden side corridor
2 nd Floor	north stairwell and the area in front of the door	monitors the movements in the north stairwell and at the door
2 nd Floor	street side corridor	monitors the movements in the 3 rd Floor street side corridor
2 nd Floor	street side corridor	monitors the movements in the 3 rd Floor street side corridor
2 nd Floor	K217 computer room	monitors the K217 computer room
1 st Floor	south stairwell and the area in front of the door	monitors the movements in the south stairwell and at the door
1 st Floor	garden side corridor	monitors the movements in the 1 st Floor garden side corridor
1 st Floor	garden side corridor	monitors the movements in the 1 st Floor garden side corridor
1 st Floor	north stairwell and the area in front of the door	monitors the movements in the north stairwell and at the door
1 st Floor	street side corridor	monitors the movements in the 1 st Floor street side corridor
1 st Floor	street side corridor, north side	monitors the movements in the 1 st Floor street side corridor

Ground Floor	area in front of the back garden exit	monitors the movements in the area in front of the back garden exit
Ground Floor	street side of the south corridor, north stairwell and the area in front of the door	monitors the movements in the street side of the south corridor, north stairwell and the area in front of the door
Ground Floor	corridors leading to the maintenance entrance	monitors the movements through the maintenance entrance and the corridors
Ground Floor	main entrance, indoors	monitors the entries through the main entrance
Ground Floor	main entrance, indoors	monitors the exits through the main entrance
Ground Floor	corridor in front of classroom KFs4	monitors the movements on the (street side) corridor in front of classroom KFs4
Ground Floor	street side of the north corridor, north stairwell and the area in front of the door	monitors the movements in the street side of the north corridor, north stairwell and the area in front of the door
Ground Floor	north corridor	monitors the movements in the (north) corridor in front of the library
Ground Floor	southern part of the back garden, entrance, outdoors	monitors the back garden
Ground Floor	back garden entrance, outdoors	monitors the movements at the back garden entrance
Ground Floor	back garden, outdoors	monitors the back garden
Ground Floor	back garden, outdoors	monitors the back garden
Ground Floor	northern back garden, outdoors	monitors the back garden
Basement	area in front of the door leading to the north stairwell	monitors the movements at the door leading to the north stairwell
Basement	garden side corridor	monitors the movements in the garden side basement corridor
Basement	garden side corridor	monitors the movements in the garden side basement corridor
Basement	are in front of the door leading to the south stairwell	monitors the movements at the door leading to the south stairwell
Basement	street side corridor	monitors the movements in the street side basement corridor
Basement	street side corridor	monitors the movements in the street side basement corridor
Basement	basement inner garden	monitors the movements in the basement inner garden
Basement	cloakroom (KP02)	monitors the movements in the cloakroom (KP02)

Location where the recordings are kept: 1064 Budapest, Izabella u. 46.

Pursuant to Section 26 Subsection (1) of Szvtv., security guards are entitled, when guarding any facility of the principal that is not considered public domain, to:

a) request persons who are entering or present in the area to identify themselves, to state the purpose of their presence and to prove their authorisation; in the event that such request is

refused or the information provided is obviously untrue, security guards may deny entry to the persons involved, forbid them to remain on the premises and order them to leave, unless instructed otherwise by the principal;

b) request any person entering or exiting the premises to present their package or delivery documents where applicable, for inspection;

c) request – in accordance with Section 28 – any person entering or exiting the premises to present the contents of their package, vehicle or freight consignment;

d) demand any person engaged in an illegal conduct to abandon that conduct;

e) use an electronic security system;

f) search persons seeking entry to the premises using an instrument designed for detecting weapons or explosives, and to forbid the admission of assets which are considered particularly hazardous to public safety.

Where may you seek remedy if your rights have been infringed by the actions of the security guard?

At the ELTE Chancery, Chief Directory of Facility Management and IT, 1056 Budapest, Szerb u. 21–23.

You have to right to object, at any time, to the processing of your personal data, before, during, or after your visit to the surveilled area. The controller shall no longer process the personal data unless the controller demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms, or for the establishment, exercise or defence of legal claims.

You, the data subject, have the right to **request the data controller not to destroy or delete the data for a maximum of 30 days from the reception of the request**. By referencing their relevant right or legitimate interest, all other persons have the right to request the data controller not to destroy or delete the data until a formal request from a court or the competent authority is received, but for a maximum of 30 days from the reception of the initial request (Section 35 of the ELTE Privacy Policy https://www.elte.hu/dstore/document/677/ELTE_SZMSZ_6mell_adatved.pdf).

Upon the request for information or data of a court, prosecutorial authority, investigative authority, authority conducting preliminary criminal proceedings, or other authorities, the data shall be forthwith transferred to the court or authority in question.

Access to the requested video surveillance footage shall be logged in writing, noting the reason for and time of the accessing the footage, as well as the name of the accessing person and the number of the identity document they provided. Where such data is available in an electronic register, if the contents whereof can be verified, that too shall be construed as a written log.

Your rights:

1. **Transparent information, communication and modalities for the exercise of the rights of the data subject** – In this privacy notice the controller provides information about the circumstances of data processing, e.g. data controller, purposes, legal basis and duration of data processing, enforceable data subject rights, complaint procedures and available legal remedies for data subjects;
2. **Right of access by the data subject** – You have the right to obtain from the controller confirmation as to whether or not personal data concerning you are being processed, the controller shall provide complete information and a copy of the personal data undergoing processing;
3. **Right to rectification** – You have the right to obtain from the controller the rectification of inaccurate personal data concerning you and you also have the right to have incomplete personal data completed;
4. **Right to erasure ('right to be forgotten')** – You can ask for the controller the erasure of your personal data;
5. **Right to restriction of processing** – If you ask, your personal data can't be processed with the exception of storage;
6. **Notification obligation regarding rectification or erasure of personal data or restriction of processing** – We inform you about the recipients referred to GDPR under the conditions set out in the GDPR;
7. **Right to data portability** (if the controller processes your data on the basis of your consent/contract and the processing is carried out by automated means) – You have the right to receive your personal data, which you have provided to a controller, in a structured, commonly used and machine-readable format and you have the right to transmit those data to another controller;
8. **Right to object** – you can object, at any time to processing of your personal data if the processing is based on a legitimate interest pursued by the controller or by a third party or the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
9. **The right not to be subject to a decision based solely on automated processing, including profiling** – Tell us, if you are concerned! This right is not relevant if this privacy notice does not contain information about automated decision-making.
10. **The right to legal remedy** – In the case of breach of your rights, you can turn to the data protection officer, to the National Authority for Data Protection and Freedom of Information or you can sue in court.

Data protection officer of the University:

Office of Data Protection and Strategic Administration

Rector's Cabinet

1053 Budapest, Ferenciek tere 6.

Tel.: +3614116500/2855

Email: dataprotection@rk.elte.hu

National Authority for Data Protection and Freedom of Information

1125 Budapest, Szilágyi Erzsébet fasor 22/c.

www.naih.hu

Tel.: +36-1-391-1400

The court:

You can sue for a claim according to your place of residence.

Details concerning the rights of data subjects

For the purposes of this information sheet (and of GDPR), **‘data subject’ shall mean** a natural person who has been identified by reference to specific personal data, or who can be identified, directly or indirectly; **‘personal data’** means any information relating to an identified or identifiable natural person (‘data subject’); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person (Article 4 of GDPR).

Data subjects may contact the controller with regard to all issues related to the exercise of their rights under GDPR. The controller shall provide information on action taken on a request under Articles 15 to 22 to the data subject without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests. The controller shall inform the data subject of any such extension within one month of receipt of the request, together with the reasons for the delay. Where the data subject makes the request by electronic form means, the information shall be provided by electronic means where possible, unless otherwise requested by the data subject.

You can read about your rights below:

1. **Transparent information, communication and modalities for the exercise of the rights of the data subject (Article 12-14 of GDPR)**

With this information sheet, the controller provides the information relating to processing to the data subject referred to in GDPR.
If the data subject asks, further detailed oral information can be given, if the data subject proves his or her identity.

2. **Right of access by the data subject (Article 15 of GDPR)**

The data subject has the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, has the right to access the personal data – including a copy of the personal data – and the following information:

- (a) the purposes of the processing;
- (b) the categories of personal data concerned;
- (c) the recipients or categories of recipient to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;
- (d) where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
- (e) the existence of the right to request from the controller rectification or erasure of personal data or restriction of processing of personal data concerning the data subject or to object to such processing;
- (f) the right to lodge a complaint with a supervisory authority;
- (g) where the personal data are not collected from the data subject, any available information as to their source;
- (h) the existence of automated decision-making, including profiling, referred to in Article 22(1) and (4) of GDPR and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

3. **Right to rectification (Article 16 of GDPR)**

The data subject shall have the right to obtain from the controller without undue delay the rectification of inaccurate personal data concerning him or her. Taking into account the purposes of the processing, the data subject shall have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

4. Right to erasure ('right to be forgotten') (Article 17 of GDPR)

The data subject shall have the right to obtain from the controller the erasure of personal data concerning him or her without undue delay and the controller shall have the obligation to erase personal data without undue delay where one of the following grounds applies:

- (a) the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;
- (b) the data subject withdraws consent on which the processing is based, and where there is no other legal ground for the processing;
- (c) the data subject objects to the processing of personal data which is carried out for a) a legitimate interest pursued by the controller or by a third party or b) the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller and there are no overriding legitimate grounds for the processing;
- (d) the personal data have been unlawfully processed;
- (e) the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject;
- (f) the personal data have been collected in relation to services related to information society offered directly to children.

5. Right to restriction of processing (Article 18 of GDPR)

The data subject shall have the right to obtain from the controller restriction of processing where one of the following applies:

- (a) the accuracy of the personal data is contested by the data subject;
- (b) the processing is unlawful and the data subject opposes the erasure of the personal data;
- (c) the controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defense of legal claims;
- (d) the data subject has objected to processing of personal data which is carried out for a) a legitimate interest pursued by the controller or by a third party or b) the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

6. Notification obligation regarding rectification or erasure of personal data or restriction of processing (Article 19 of GDPR)

The controller shall communicate any rectification or erasure of personal data or restriction of processing carried out, to each recipient to whom the personal data have been disclosed, unless this proves impossible or involves disproportionate effort. The controller shall inform the data subject about those recipients if the data subject requests it.

7. Right to data portability (Article 20 of GDPR)

The data subject shall have the right to receive the personal data concerning him or her, which he or she has provided to a controller, in a structured, commonly used and machine-readable format and has the right to transmit those data to another controller without hindrance from the controller to which the personal data have been provided, where:

- (a) the processing is based on consent or on a contract; and
- (b) the processing is carried out by automated means.

In exercising his or her right to data portability, the data subject shall have the right to have the personal data transmitted directly from one controller to another, where technically feasible. The exercise of this right shall be without prejudice to the right to be forgotten.

8. Right to object (Article 21 of GDPR)

The data subject shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him or her which is carried out for a) a legitimate interest pursued by the controller or by a third party or b) the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller, including profiling³ based on those provisions. The controller shall no longer process the personal data unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

9. Automated individual decision-making, including profiling (Article 22 of GDPR)

The data subject shall have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or similarly significantly affects him or her.

This provision shall not apply if the decision:

(a) is necessary for entering into, or performance of, a contract between the data subject and a data controller;

(b) is authorised by Union or Member State law to which the controller is subject and which also lays down suitable measures to safeguard the data subject's rights and freedoms and legitimate interests; or

(c) is based on the data subject's explicit consent.

In this case, the data controller shall implement suitable measures to safeguard the data subject's rights and freedoms and legitimate interests, at least the right to obtain human intervention on the part of the controller, to express his or her point of view and to contest the decision.

10. Legal remedy – alternative possibilities

10.1. Data protection officer (Article 38-39 of GDPR)

Data subjects may contact the data protection officer with regard to all issues related to processing of their personal data and to the exercise of their rights under GDPR.

If the controller does not take action on the request of the data subject, the controller shall inform the data subject without delay and at the latest within one month of receipt of the request of the reasons for not taking action and on the possibility of lodging a complaint with a supervisory authority and seeking a judicial remedy. (Article 12(4) of GDPR)

10.2. Procedures of the National Authority for Data Protection and Freedom of Information (Section 51/A. (1), 52-54., 55. (1)-(2), 56-58. and Section 60-61. of InfoAct⁴ and 57., 77. Article of GDPR)

It is possible to initiate an investigation or a data protection authority procedure with the National Authority for Data Protection and Freedom of Information pursuant to the InfoAct.

10.3. Right to an effective judicial remedy against a controller or processor (Section 23. of InfoAct. Article 79 of GDPR)

Without prejudice to any available administrative or non-judicial remedy, including the right to lodge a complaint with a supervisory authority, each data subject has the right to an effective judicial remedy where he or she considers that his or her rights under GDPR have been infringed as a result of the processing of his or her personal data in non-compliance with GDPR.

Proceedings against a controller or a processor shall be brought before the courts of the Member State where the controller or processor has an establishment. Alternatively, such proceedings may be brought before the courts of the Member State where the data subject has his or her habitual residence, unless the controller or processor is a public authority of a Member State acting in the exercise of its public powers.

³ Article 4 of GDPR: 'profiling' means any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person, in particular to analyse or predict aspects concerning that natural person's performance at work, economic situation, health, personal preferences, interests, reliability, behaviour, location or movements;

⁴ Act CXII of 2011 on the Right of Informational Self-Determination and on Freedom of Information