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Eötvös Loránd University  
Faculty of Education and Psychology

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Dean

Reference number: PPK/142/1(2023)

### Dean's Circular No 1/2023. (I.11.)

*on the available funding for open access international publications and for English copyediting for the lecturers, researchers, doctoral students, and doctoral candidates of ELTE PPK*

#### I. Open Access publishing

Faculty support is available for Open Access publishing. Due to limited resources and increased demand, the faculty introduces the following principles along which it decides to support applications.

You may request Faculty funding for open access publishing in Q1, and in certain cases in Q2 rated journals with impact factors. Journal rankings can be viewed at SCIMAGO (<https://www.scimagojr.com/>). If the chosen journal has not yet been rated because it is newly established, but it is expected to meet the requirements, please indicate this in your application. Please confirm that the journal is not predatory before applying based on the following link: <https://libguides.rutgers.edu/predatory>. Furthermore, the faculty suggests that authors should avoid publishing in the journals of Multidisciplinary Digital Institute (MDPI), as the publisher has frequently been criticized regarding its peer-review system. Please note that because of this, the faculty will not cover article processing charges for articles published at MDPI from 1<sup>st</sup> September 2022.

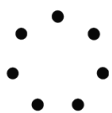
Faculty support is conditional on the applicant applying to the publisher or journal for full or partial waiver of the APC (Article Processing Charge). If you have requested but not received a discount, indicate this fact in the application, attaching the publisher's statement on the refusal. If the publisher refuses to give a discount because the author applied late or incorrectly for waiver, the faculty cannot guarantee the payment of the APC. To apply for the discount, the faculty provides a statement signed by the Dean (Appendix 1) about the amount of support the faculty can provide. When publishing in hybrid journals, the faculty can provide support up to one million HUF, in case of accepted application.

The applicant must declare that they have no other grant funding or scholarship from which they can finance the publication fee. This rule does not apply to applicants leading or participating in OTKA projects due to the OTKA projects' Open Access costs that are counted as mandatory university cost. If the applicant is a researcher employed by another research institution, or in the case of co-authorship, if the co-authors are researchers from another institution(s), the applicant must declare in writing that they have discussed the sharing of the publication fee with the other institutions by filling out the attached form (Annex 2). Up to four authors, the statement must be signed by all authors who are not affiliated with PPK. In the case of more authors, only senior authors with non-PPK affiliation need to sign it. The document must be attached in the application

The faculty funds are open for continuous applications. **Application submission:** [https://elteppk.eu.qualtrics.com/jfe/form/SV\\_8Cip0Q6BD1GRbZc](https://elteppk.eu.qualtrics.com/jfe/form/SV_8Cip0Q6BD1GRbZc).

The application can only be submitted for articles that have already been accepted. The accepted article is a mandatory annex to the application, which must be attached in the questionnaire.

Funding is awarded by the Vice-Dean for Research and International Affairs based on internal academic review, as well as the available funds and the application's conformity with the aforementioned criteria. PPK prefers publications made in journals either in the faculty's disciplines or in multidisciplinary journals.



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Researchers of the faculty are asked to consider the expected publication costs at the beginning of research projects and coordinate with their collaborators. Our priority remains that papers by our staff can be published despite the difficulties.

Open access publishing is available free of charge under the University's framework agreements. You can find more information on ELTE's Read and Publish contracts and the journals covered at the following link:

<https://konyvtar.elte.hu/index.php/en/research-support/open-access/support-options>.

You only need to apply for faculty funding if the journal in question is not covered by the framework agreements or quotas for that publisher are exhausted for the current year.

## II. English copyediting

You may request faculty funding for English copyediting, if the manuscript in question is

- a. an English-language article accepted for publishing by a peer-reviewed, preferably Q1 journal (Q2 journals may be considered) with an impact factor,
- b. a chapter in an edited English-language volume referenced by WoS, Scopus, Psycinfo

The Faculty funds are open for continuous applications at [palyazat@ppk.elte.hu](mailto:palyazat@ppk.elte.hu), by following the instructions on the website at: <https://ppk.elte.hu/en/content/support-of-english-language-revision-of-publications.t.34479>.

The funding is awarded by the dean based on internal academic review, as well as the available funds and the application's conformity with the aforementioned criteria.

Please inform my colleagues about the publication of the supported manuscript at [palyazat@ppk.elte.hu](mailto:palyazat@ppk.elte.hu), providing the online access for the publication.

Done at Budapest on the 11<sup>th</sup> of January 2023

Anikó Ravaszné Zsolnai, PhD *m.p.*  
dékán

### Annexes:

- Annex No 1: [Statement signed by the Dean](#)
- Annex No 2: [Declaration of co-authors](#)
- Annex No 3: [Application form for English copyediting in Hungarian](#)
- Annex No 4: [Application form for English copyediting in English](#)